

AMA Leadership for Managers

Proposal Assignment

You are to propose one specific change in your area of employment¹ relevant to leadership style, substance, policy, or approach. A basic outline for such a proposal follows:²

1. What is the current situation that needs change?³
2. What are the changes with the status quo?
3. What is your proposal for change?
4. What are the costs [financial, physical, personnel, resources, etc] of your proposal?
5. What anticipated time line applies to put you proposal in force?
6. What objections or barriers are anticipated for your proposal?
7. Who supports or is likely to support your proposal?

Your proposal will be delivered orally to your classmates with a time limit of five (5) minutes. You will receive a written comment/judgment of your proposal during the following class session.

¹ This may be your department, wider area, or company.

² You are not obliged to strictly follow this outline sequence.

³ Change can include deletion, addition, or modification.